



Delaware Fire Service Center, Office State Fire Marshal
1537 Chestnut Grove Rd, Dover, DE 19904-9610

Phone: 302-739-4394

Fax: 302-739-3696

December 19, 2006

Dear Applicant,

On August 11, 2006 the most recent edition of the Delaware State Fire Prevention Regulations (DSFPR) was effective. Since 1989, the State Fire Prevention Commission (SFPC) has promulgated regulations which require the licensing of Fire Alarm Signaling and Fire Suppression System Companies. The highlights are:

- The company must make application to the Office of State Fire Marshal and pay the appropriate fee of \$25.00 per company license and \$25.00 per certificate holder. Refer to the DSFPR, Part III, Chapter 4, Section 4-3.2.1 (Fire Alarm) and/or Chapter 5, Section 5-3.2.1 (Fire Suppression) and Appendix E.
- The company must maintain a current business address within the United State of America. Refer to the DSFPR, Part III, Chapter 4 Section 4-3.2.2 (Fire Alarm) and/or Chapter 5, Section 5-3.2.2 (Fire Suppression).
- The company must employ a certificate holder certified in the types of work to be performed by the company. Refer to the DSFPR, Chapter 4, Section 4-3.2.3 (Fire Alarm) and/or Chapter 5, Section 5-3.2.3 (Fire Suppression)
- The company must hold a current State of Delaware Business License. Refer to the DSFPR, Chapter 4, Section 4-3.2.4 (Fire Alarm) and/or Chapter 5, Section 5-3.2.4 (Fire Suppression)
- The company must provide a Certificate of Insurance for Liability and Workman's Compensation with a 10 days prior written cancellation notice. Liability insurance coverage of not less that \$250,000 per person minimum and \$500,000 per accident minimum. Refer to SFPR, Chapter 4, Section 4-3.4 (Fire Alarm) and/or Chapter 5, Section 5-3.4 (Fire Suppression).

Enclosed are copies of the DSFPR, Part III, Chapter 4 - Licensing Regulations for Fire Alarm Signaling Systems and DSFPR, Part III, Chapter 5 - Licensing Regulations for Fire Suppression Systems. These two chapters contain the minimum requirements for the licensing of Fire Alarm Signaling Companies and Fire Suppression System Companies.

Also, enclosed is an application for Fire Alarm Signaling System and/or Fire Suppression System license. You may forward the completed application along with the other appropriate documentation to the following address:

Office of State Fire Marshal
Licensing Division
1537 Chestnut Grove Road
Dover, DE 19904-9610

If you have any questions or need assistance, please feel free to contact Kathy Moore at (302) 739-4394.

Sincerely,

John P. Rossiter, CFI, CFPS
Chief of Technical Services

JPR/km

Enclosures

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